



Clausen

INSTRUMENT COMPANY, INC.

Repair Request Form

Please complete the form below with the required information.
Please include a copy of the completed form with your instrument when returning for repair.

Please select either location to send your instrument for repair:

Raleigh NC
(Main Repair Facility)
6718 Old Wake Forest Rd
Raleigh, NC 27616
(919) 872.2386
(919) 878.8196 (Fax)

Asheville NC
(Satellite Repair Facility)
2338-C US Highway 70
Swannanoa, NC 28778
(828) 686.4433
(828) 686.8561 (Fax)

Date: _____

Contact Name: _____

Company: _____

Address: _____

City: _____

State: _____ Zip: _____

Email Address: _____ @ _____

Office Phone: (_____) _____

Cell Phone: (_____) _____

Estimate: Yes ___ No ___

Detail description of problem with instrument: _____

Please include a Calibration Certificate, (\$24 charge)
(All instruments that are repaired will have a calibration sticker placed on the instrument unless you request otherwise.)